

**INTERNATIONAL WOMEN'S CLUB OF CAPE TOWN**

**2022 ANNUAL GENERAL MEETING**

**ON 20 OCTOBER 2022**

**AT KELVIN GROVE AT 10H30**



**PRESIDENT**

**VICE PRESIDENT**

**TREASURER**

**SECRETARY / SPEAKER CHAIR**

**MEMBERSHIP CHAIR**

**PHILANTHROPY CHAIR**

**SOCIAL MEDIA CHAIR**

**CHRISTINE PAULSON-LINES**

**YANET SCHELLERT**

**SUSAN FERNANDES**

**JANE FAIRLIE**

**JULIA HALDANE / MARCELA SOLIS**

**MARGI BIGGS**

**VICTORIA DICKERSON**

## President's Report – 2022

Our motto for 2022 has been “Moving Forward – Giving Back” and we have certainly managed to honour that intention. We started the year in a state of uncertainty regarding Covid lockdown, but we remained cautiously optimistic and enjoyed a fun-filled morning in February when we celebrated the Club's 45<sup>th</sup> anniversary and Nic Rabinowitz kept us laughing with his entertaining talk. We were also delighted to have so many Past Presidents of the Club joining us and we paid tribute to their contribution to the Club over the years. It is very heartening to see that the Club has weathered Covid and is still going strong and “moving forward” despite all the setbacks of the past 2 years.

Last year we upgraded our website and this year we decided to develop our newsletter as part of our digital offering. It has now become a vital part of our communication with our members and offers full details on all our Group activities as well as other important information. The Group Leaders and other contributors have responded well to the deadlines for submissions and now we have a colourful, informative and well-presented newsletter which is uploaded to the website on or before the beginning of each month. Members have also enjoyed the benefit of an “at a glance” monthly calendar which is also made available in printed form at our Kelvin meetings.

Another achievement for our Club this year is the updating of our Constitution. It was one of the first things the founders of IWC Cape Town created 45 years ago. Much of the Constitution is still valid and solid. However, there were some details that required a re-think and we needed to clarify some principles and regulations in the light of current legal requirements and to ensure that the Constitution reflects the needs of the Club “going forward”. A Constitution Committee was formed and this team spent a great deal of time on this project and were kindly assisted by the legal firm Bowmans who offered their services free of charge. The amended Constitution will hopefully be approved at the AGM and it will certainly be a sound base for the Club in the future.

After 2 difficult years, the Club has been able to be fully active at our meetings at Kelvin and we were thrilled when we could meet in greater numbers and no longer had to wear masks. As for “Giving Back” - the wonderful generosity of our members has enabled us to support some very deserving philanthropy projects and we have made a difference to many organisations this year.

Last year the challenge was to survive and thrive. This year the challenge for our Board was to energise the Club and with 27 Group Activities and 10 Kelvin monthly meetings with a variety of fascinating Speakers, we certainly hit the ground running! I have been lucky to have worked with some very talented and dedicated women on the Board who have given a great deal of time and energy to help the Club move forward and offer a wonderful experience for all our members at each event. I would like to express my sincere thanks for their support during this very busy year. I have enjoyed meeting so many incredible women within the IWC and we have welcomed 32 new members this year. I have been very proud to wear the “President” badge and I am confident that 2023 will see the IWC Cape Town grow even stronger.

Sincerely

Christine Paulson-Lines  
President IWC - 2022

## TREASURER'S REPORT

The Club had a financially challenging year in 2022, dealing with Pandemic based decisions which could not have been foreseen at the time they were made. Members still benefitted from the Covid lowered fees, albeit subsidised by the Club's funds, but in real terms the resources from fees were not increased since 2019.

In 2022 the Club returned to a full offering of meetings and activities and experienced a significant increase in operational costs, in some cases up to 20% higher. In order to manage the budget, it was necessary to curb spending on extras as much as possible. In addition, a joint fundraiser initiative for Club funds was embarked upon with Philanthropy. This topped up the shortfall and allowed us to avoid a loss on the books.

There was some concern during the year about the Club having sufficient funds and Treasury gave a short PowerPoint presentation, detailing how funds are spent in each area of the Club's operations. Members were assured that the Club's financial position remains strong and there is no danger of running out of money. Significant deposits remain in the Standard Bank Market Link and 32-Notice Deposit investment accounts, where they have earned a fair amount of interest for the Club.

Part of the growth and development of any organisation is the upgrading and improvement in new technology. Like any organisation, the IWC has to carry the costs of these. Offerings like a new and improved professional newsletter and the continued Zoom option to our members to join meetings remotely, have a cost implication.

Next year, I recommend moving to cloud-based accounting for the Club's bookkeeping. The new laptop for Treasury is rather slow to work on and rather than spending further to upgrade it, it would make sense for accounting to be accessible on any device via secure 2-step authentication on whichever new cloud system the club chooses.

The new fees in 2023 were set at R750.00 by the Board, which seems a fairly substantial increase, but given that the Club had no real increase since 2019, it was agreed that it was fair and reasonable. Our overview PowerPoint indicated that we need at least this amount to manage our full annual offering to members, without fundraising.

Taxes are filed and up to date and there is no anticipated tax assessment to pay to SARS. Discussions are underway to investigate registering the Club as an NPO (Non-Profit Organisation) and it is yet to be determined if this will result in a significant benefit to the Club's structure.

I thank the President and my fellow Board members for their support and hard work and I also thank Sergio Martinengo for taking on the annual audit of our IWC Financials. We do sincerely appreciate his time and effort on this task.

Susan Fernandes, Treasurer 2022

## **REPORT OF THE INDEPENDENT AUDITOR TO THE BOARD OF CONTROL OF THE INTERNATIONAL WOMEN'S CLUB.**

I have audited the annual financial statements of the International Women's Club which comprise the balance sheet as at 30<sup>th</sup> September 2022, the income statement for the year then ended and other explanatory notes.

### **Board's responsibility for the Financial Statements**

The Board is responsible for the preparation and fair presentation of these annual financial statements, which includes implementing and maintaining internal controls. The Board also selects and applies appropriate accounting policies and makes accounting estimates that are reasonable in the circumstances.

### **Auditor's responsibility**

My responsibility is to express an opinion on these annual financial statements based on my audit. The audit was performed to obtain reasonable assurance whether the financial statements are free from material misstatement. The audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence that I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### **Qualification**

In common with similar organisations, it is not feasible for the organisation to institute accounting controls over cash collection of fees from activity groups prior to initial entry of the collections in the accounting records. Accordingly, it was impractical for me to extend my examination beyond the receipts actually recorded.

### **Opinion**

In my opinion, except for the effect of the first matter referred to above, the financial statements are a true and fair reflection of the Club's finances.

**SERGIO MARTINENGO (MMM) CA(SA)**

**CAPE TOWN – 6 October 2022.**

**THE INTERNATIONAL WOMEN'S CLUB OF CAPE TOWN**

**BALANCE SHEET AS AT 30 SEPTEMBER 2022**

	<b>2022</b>	<b>2021</b>	
<b>ACCUMULATED FUNDS</b>			
Balance 1 October 2021	169593	168819	
Add Net Income	291	774	
		<b>169884</b>	<b>169593</b>
<b>Represented by:</b>			
<b>NET ASSETS</b>			
Market Link	201226	212212	
Investment 32 day	132619	126977	
Bank	29994	10711	
Cash Float	140	5533	
Equipment	1295		
Accounts Receivable	-22270	0	
	<b>343004</b>	<b>355433</b>	
Less Accruals	-173120	-183160	
Less Creditors		-2680	169593
		<b>169884</b>	<b>169593</b>

**THE INTERNATIONAL WOMEN'S CLUB OF CAPE TOWN**

**Income Statement for the year ended September 30 2022**

		<b>2022</b>	<b>2021</b>
<b>INCOME</b>			
	Membership/Joining Fees	206484	169930
	Membership Fees - subsidy	45000	100000
	Visitor Fees	15700	1500
	Miscellaneous Sales	3248	2280
	Collections for charity	108792	20090
	Interest on Investment	11661	9885
	Club Fundraising	28696	
		<b>419581</b>	<b>303685</b>
<b>EXPENDITURE</b>			
	Bad Debts	5	380
	Badges	3509	2258
	Bank Charges	4115	2908
	Computer Expenses	1845	1728
	Covid impact account		45000
	Sundries		4000
	Web Page/internet & tele	7406	-5668
	Printing,postage & stationery	8528	8775
	Hospitality,flowers & gifts	9331	25941
	New member's/Carer's teas	7390	0
	Activity Group Leaders Teas	9211	10550
	Speakers Fees	19441	10000
	Speakers Lunches	1728	2425
	45th Anniversary Party	9812	0
	Board Lunch	2445	4900
	Functions & meetings	149918	68315
	Year end function	68864	61621
	Rental - now included with meetings		5800
	Payments to charities/donations	108717	52990
	Professional fees	7025	988
		<b>419290</b>	<b>302911</b>
<b>NET INCOME</b>		<b>291</b>	<b>774</b>

## Areas and Groups Report 2022

2022 was the time for the IWC to get together again. We survived the Corona Virus and we had the most incredible outings and area activities. We welcomed some new Groups which presented us with attractive new activities to explore and the established groups continued to impress us with wonderful outings.

We had an incredible number of area and group outings & meetings this year: **281 in Total**, plus 10 General Meetings! This is our balance for 2022. And I am sure 2023 will offer us even more.

Our Area Representatives and Group Leaders are the heart of the International Women's Club of Cape Town. We are very lucky to count on you and thank you for your support and your incredible effort!

The Board had 2 meetings during the year with our Reps and Leaders, during which we worked together to analyse how to improve the different Groups and Areas.

Today the IWC has 27 Groups. By popular request we welcomed **7** new groups in 2022: French Conversation with the Leader Renay Walker. German Conversation, with Dotti von Ulmenstein. The Book Club and Conversations Group with the Leader Maureen Collins. The Supper Club, led by Eve Levinsohn. We also welcomed The Tourist Around Town, with Marianne Lovell and Hotel Confidential, with Wendy Coetzee. We would like to support any other suggestion from our members to organise new groups.

Looking back on 2022, here are some of my personal highlights of the past year:-

- Art and Design Group, with Geraldine Jacobs. The incredible tour to Strauss and Co in Gardens.
- Coffee Around Cape Town, with Wendy Coetzee. We enjoyed the best places in Cape Town and Areas, like The Truth Coffee.
- Do-1-Yourself. A very fashionable tour to The Real Crystal Birch Hat Factory.
- Friday Lunch with Carolyn Herrick, Claudia Rocca and Carole Armstrong -Hooper. The most incredible way to get together at the weekend. Restaurant Caramba.
- The Garden Group with Margaret Abbott. Difficult to find just one. But I would say: the Khayelitsha Gardens and the private Garden at Wellington.
- Great Journeys, with Liliana Carter. Angkor. We included this destination in our bucket list.
- Hiking and Walking Group with Tory Elshove: the Top of Table Mountain.
- International Cuisine with Liliana Carter. Incredible Indonesian Cuisine, Sumatra.
- Italian Conversation Group and their special homes from our Italian members.

- Jazz Club with Elena Piatti. A get together is planned at the Gregory Porter concert at Kirstenbosch in Jan 2023.
- Mahjong Club with Melanie Roberts. Playing in front of the Fireplace at Kelvin Grove.
- Music Appreciation Group with Elizabeth Handley. Queen Elizabeth II's Platinum Jubilee.
- Movie Club with Barbara van Heerden. The Movie Club Film of Choice at the Labia Theatre.
- One Dish Club with Marina Baptista. We enjoyed new homes with members who were hostesses for the very first time, like Renate Flint.
- Spanish Conversation Club with Claudia Rocca. We are experts visiting restaurants in Rondebosch/Newlands, including Kelvin Grove.
- Sunday Lunch with Julia Haldane. We enjoyed some of the best restaurants in Cape Town. Patina D' Aria!
- Theatre Group with Suzette Raymond. We enjoyed the amazing Ballet Giselle.
- Tennis Group with Tory Elshove. Always ready to welcome new members.
- Wine Appreciation Club with Diana Back. Just the best of South Africa Wines. We drove with the Wine Bus organised by our member Inge Niklaus to some wineries like Neil Ellis Wines.
- Zumba Group with me. We just enjoyed our craziness and the Zumba parties!

Now for the Area Reps: This year wasn't easy because many members travelled overseas after the Pandemic. However, our Reps organised 54 events around the 14 areas in Cape Town. They did an amazing job looking for pleasant venues for our members to reconnect.

We welcomed Maxine Peters and Marcela Solís as our new Area 3 City Bowl Reps, Janny Humphreys as Area Rep for the West Coast and Sue Allanby as Area Rep for the Southern Peninsula 2 Area 11. Thank you to Xenia Witt, Maria Grazia Martinengo and Sue Walmsley as respective past Area Reps of these areas.

It was an honour to work with our Area Representative and our Group Leaders. We are very lucky to have you - you are the world's best event managers! I will always remember this time at the IWC, especially when I am back in Europe. Thank you for letting me participate with all of you!

**Yanet Schellert,**  
**Vice President**



## MEMBERSHIP REPORT FOR 2022

It was with great pleasure that we were able to welcome members back to Kelvin Grove as pandemic restrictions were lifted. The ladies started to return, and normality resumed. At the end of 2021, we had a membership total of 364 members.

In the New Year and February, there were many resignations, 31 in total. Some had relocated to another part of SA, some had emigrated, and a few just decided that they could no longer participate in the club. A couple did come back later in the year, and sadly three members passed away. We would ask that if you know you are resigning, a short email to that effect is greatly appreciated and cuts down on administration tasks.

However, there was also a flurry of successful applicants joining in the first few months. They were such an interesting and diverse group of women from all around the world; it was a privilege to introduce them to the club.

Currently, there are 367 members, of which 133 are from South Africa. The constitution requires that two thirds of our membership be international, and one third South African nationals. So now there is a waitlist for those South African ladies wishing to join. The current Board is exploring ways to encourage growth in the number of international members.

Thank you to the regular team of helpful ladies at the Registration and guest desks and the 'Meeters and Greeters' who welcome and new members and show them around. Your support is truly appreciated.

With some changes to the constitution being proposed, the membership application form is under review. There is now no monitoring of the number of general meetings attended, although prospective new members are encouraged to attend a meeting at Kelvin to meet some of our members and learn about the Club. The option for associate / voting member is being removed as all pay the same membership fees (currently ZAR750 for the coming year 2023). Regarding proposer and seconder, applicants must seek members who have joined more than a year ago and who know them well. If not possible (we do get more online applications), members of the Board will arrange a meeting with the candidate at their convenience.

Unfortunately, during the year, the current Membership Chair fell and needed an operation, and I have been ably assisted by Marcela Solis (Membership Chair 2019-2020), to whom I wish to extend my heartfelt gratitude and appreciation during this time of relative immobility.

I have enjoyed my period as membership chair, and particularly communication with the current members and meeting new ones. It has been very worthwhile seeing members at our many activities and also being in contact on our website, in our newsletter and on our Facebook page.

Thank you for telling your friends how great the International Women's Club is, and for your support and friendship this year.

Julia Haldane, Membership Chair 2022

## ANNUAL REPORT BY PHILANTHROPY CHAIR TO THE AGM

This has been a busy and successful year for Philanthropy. The members have been most generous and interested in the various causes we have supported.

**“You have not lived, until you have done something for someone who can never repay you” John Bunyan.**

In total we raised R114,442.18 which includes late payments after 30 September:

A number of members visited the charities that we have supported, they are:

Footsteps Educare: Educational toys	TLC: Food and clothes for the needy
Ons Plek: Toiletries/bras for the girls	Khayelitsha Food Gardens: Compost/ gardening tools
3 homes for the Aged: Easter eggs/facecloths/white soap	The Princess Project: Beautiful clothes and accessories for matric dances
Alexandra Hospital and Booth Hospital: Clothes	Women for Africa: Funds for bursaries to attend Women Within Weekend
Cape Town Opera: Funds	

THE RED HAT LADIES under the leadership of Barbara Smith have done a sterling job this year as has the BOOK STALL under the leadership of Antoinette Pendrea-Noye. Thanks too to Lorraine Dex who was supportive throughout the year. In March we were joined by Mary, Philanthropy Bear who has proved to be popular with the members.

ONE -IN-FOUR FANTASTIC DRAW was a great success raising R58,192.36 by the end of the project. Half of this is to be employed by Philanthropy and half will go to club funds to balance the budget.

This project was ambitious for the membership. Ideally it would be run online with no physical tickets. This was not possible given that many members are not geared to manage this. I must place on record gratitude to members of the board who assisted and especially, Linda Smorenburg and Mel Pastorino who were most efficient in keeping challenging records for the project. 150 prizes were donated or sourced, by 76 members. Almost all the 600 tickets printed, were sold by the members. We also received a donation from Marianne Kannemeyer to pay for the ticket printing.

END OF YEAR DONATIONS TO CHARITY. I am pleased to report that we have raised R62,210 to donate. This is made up of the donations from group leaders and the One -In-Four Fantastic Draw. Members are voting online as to which 5 causes should receive the funds, which will be split equally. The vote closes today at the AGM.

While this has been a demanding year, it has been a privilege to serve the IWC membership and the greater Cape Town community. I THANK THOSE WHO HAVE SUPPORTED OUR ENDEAVOURS. I wish my successor great success.

**“There can be no greater gift than that of giving one’s time and energy to helping others without expecting anything in return” Nelson Mandela**

**MARGI BIGGS, Philanthropy Chair.**

## **Social Media & Communication AGM Report**

Thankfully 2022 has been a significantly quieter year for this Chair than 2021. The efforts put in last year on the new Website and Social Media training have borne fruit.

### **Website [www.iwccapetown.co.za](http://www.iwccapetown.co.za)**

The website continues to perform as an excellent marketing tool for the Club and has drawn many new international and younger members to our door. It is also the “Shop Window” for the Club when we approach new speakers so they can see who we are and what we stand for. In February it was decided that the responsibility for adding/deleting users from the Website database would be passed from the Webmaster to the SM Chair. Whilst this seemed to be quite a daunting prospect, it is actually very straight forward and makes it so much easier to deal with members’ login issues. If any members are having difficulties logging in, please send an email to [media@iwccapetown.co.za](mailto:media@iwccapetown.co.za) or send a WhatsApp to 079 044 0821.

### **Hybrid Meetings/YouTube Channel**

The Club has continued to provide a live stream of all the General Meetings which has proved to be a lifeline for those members who cannot make it to Kelvin Grove and keeps our “Swallows” & travellers in touch while they are overseas. Unfortunately, several of our speakers this year have not given us permission to have their presentations uploaded to our Digital Library on YouTube, therefore an edited version has been used. I suggest that next year’s Board perform a Cost/Benefit Analysis in consultation with the membership on whether to continue this going forward. Our great thanks must go to Wendy and the entire Coetzee Family, without whom the YouTube Channel would not be possible.

### **WhatsApp**

The “IWC WhatsApp What’s On” Broadcast service continues to operate successfully. If you know of a member who is still not receiving the WhatsApp Broadcast Messages, please first check that they have the IWC WhatsApp Number 079 044 0821 saved into their phone. If you upgrade your phone, please remember to check the number has been transferred across. If they are still having issues, please send an email to [media@iwccapetown.co.za](mailto:media@iwccapetown.co.za)

### **Facebook [www.facebook.com/groups/iwccapetown](http://www.facebook.com/groups/iwccapetown) & Instagram [iwc\\_capetown](https://www.instagram.com/iwc_capetown)**

The IWC Facebook Community, with 200+ registered members, continues to function as an effective communication tool and a central hub for photograph albums of events. Instagram will also be used going forward to populate the Gallery on the Website and keep the website current.

### **Google Forms Registration**

This automated “hand-off” system has transformed the registration process for the General Meeting. The new security procedures at Kelvin Grove have necessitated this change, but it is also useful for catering planning purposes.

Thank you for your support as we move into the Club into the Digital Age, I know you will continue to support my successor as she finds her way in her new role.

Victoria Dickerson, Social Media & Communications Chair 2022

## **THE SECRETARY'S REPORT**

After the unprecedented events of 2020 and 2021, we never imagined that at the beginning of 2022, all Covid restrictions would be lifted and the IWC Board would be planning ten General Meetings held in person at Kelvin Grove.

We continued to build on established relationships with Kelvin Grove staff. We realised early in 2022 that due to the pandemic, Kelvin Grove was not back to being fully staffed. Adding to this, a new QR Code security system, for entry into the premises, was introduced by Kelvin Grove, requiring our IWC Members to show their Driver's Licence or ID and/or Passports on entry on busy General Meeting days. We have also kept in place the registration via Google link for billing purposes and seating requirements for Kelvin Grove. We have managed to reduce the long waiting times in the dining room after the General Meeting by implementing a special IWC menu for this day. I would like to thank Shahiema Davids and her team as well as the Terraces dining staff and chef at Kelvin Grove for assisting me during the course of this year.

The implementation of Board Reports from each Chair this year has reduced our Board meeting time significantly. I would like to thank the Board for supporting this new initiative and submitting their Board reports timeously each month. All records of Minutes of Board Meetings and General Meetings are now cloud based in the form of a shared Google Docs Drive. I would like to thank Victoria Dickerson for this initiative, making record keeping of important IWC documents easy to reference going forward.

The General Meeting Minutes continue to be displayed on the notice board at the General Meetings. These are also available via our IWC Website.

I would also like to extend my personal gratitude to Christine for her support and encouragement and my fellow Board members for their co-operation and support during this year. I have met more members and attended more outings by being a Board member.

**Jane Fairlie**  
**Secretary 2022**

## **SPEAKER CHAIR REPORT**

We started off 2022 with a bang at our opening February General Meeting with the quick wit and comedic genius that is Nik Rabinowitz. Our very own IWC "Write Girls" lead by Priscilla Holmes, were interviewed by the well known journalist, Nancy Richards for our March meeting. In April we had Shelly Fuller of WWF SA and Andre Morganthal of the Old Vines Project speak about conservation and the wonderful Old Vines Project, conserving old wines found in well known vineyards producing sought after wines. Africa Melane of Cape Talk fame, with his soothing voice, spoke to us in May about Cape Town Opera and his personal story of how he became involved. We were very honoured to have Captain Nick Sloane be available in June to speak on the Raising of the Costa Concordia, The Inside Story. In July Gabi Lowe of the Resilience Factory spoke about dealing with grief. August we had Christo Brand speak about his time as Nelson Mandela's prison guard and the relationship they came to form. September was our Spring Day and Margaret Abbott spoke to us on Vita Sackville West and the gardens at Sissinghurst. In October we had Dr David Roberts, Clinical Veterinarian from SANCCOB speak on the plight of the penguins and the fantastic work SANCCOB do.

As Speaker Chair, it has been my pleasure to serve you, our members, and bring interesting and informative speakers to the General Meetings. The speakers and subject matter this year have been both varied and of a high quality and I hope you have enjoyed these varied subjects as much as I have enjoyed organising them. I would like to extend my gratitude to Margi Biggs for her guidance, assistance and advice when planning the speakers this year.

**Jane Fairlie**  
**Speaker Chair 2022**

# **Proposed Amendments to the Constitution of the International Women's Club of Cape Town.**

## **Summary of Key Amendment Principles.**

As a Q&A Meeting was held to give members a chance to discuss and ask questions and to clarify the motivations behind the proposed amendments, it is proposed that the amendments be voted on in their entirety in an omnibus motion. For ease of reference, the proposed amendments have been arranged by Key Principle, the number of each amendment remains as per the Table of Amendments gazetted on the website.

No proposed amendments were changed at the Q&A, they are as gazetted to the membership in the September Newsletter in line with Article VIII of the Constitution and on the Club website [www.iwccapetown.co.za](http://www.iwccapetown.co.za).

### **A DEI Statement.**

Bowmans confirmed that it is expected practice for a modern professional organisation such as the IWC to include a Diversity, Equity & Inclusion statement which confirms and emphasises that the IWC is a safe and welcoming organisation for women from all demographics.

### **B/C Removal of Reference to Different Membership Classes/Voting Rights:**

The Constitution mentions several classes that are no longer referred to in the Club and they were not defined in the document, for completeness it made sense to simply refer to "the membership" throughout. As all members pay the same fees it seems only correct that there should only be one category of membership. Equally, as all members pay the same fees it is unjust to deny any members voting rights.

### **D Introduction of Definition for Honorary Membership:**

Whilst Honorary Membership is mentioned in the Membership Directory, it is not defined in the Constitution. It was felt that this was the opportunity to do so.

### **E Removal of General Meeting Attendance Requirement:**

Attendance at Kelvin Grove should be achieved by engaging interesting Speakers, not through making attendance mandatory. Attendance has not been actively monitored or enforced for many years and yet post-Covid attendance has been good despite many members travelling and some still avoiding crowds. If our members choose to pay their subs and do not attend, then that is their choice. Indeed, the most social part of the club is the Group & Area Activities, not the General Meeting. Many of our ageing demographic (42% over 70) can no longer attend at Kelvin but want to remain in the Club and can attend Area Events. Also, as many of our members now tend to travel more often and for longer, we do not want them to feel they must resign from the Club. Is availability on a Thursday morning really a prerequisite for IWC membership? This discourages working women & younger members from joining, something we wish to avoid.

## **F Clarification of International Member**

Clarification was needed that to remain compliant under the rules of the International Women's Club "Umbrella" we need to maintain a 66%:33% ratio of foreign-born International Members to South African members. Dual citizens are not classed as International Members.

## **G POPI Act Compliance:**

Bowman's advised that for the Club to be compliant with the Protection of Personal Information Act, we must obtain a member's express permission to print their details in the Membership Directory.

## **H Philanthropic Cause Requirement:**

To protect the monies/gifts in kind that are so generously donated by the membership, it is deemed necessary to stipulate that all causes chosen should be registered by the Department of Social Development to establish their bona fides as far as possible.

## **I Nomination Committee:**

In the past two years the previous year's president has been overseas when nominations are to be submitted which has made the process somewhat difficult. This amendment aims to prevent a recurrence and make the process less onerous by spreading the responsibility. A Nomination Committee of three people will collate the nominations for the incoming Board. To consist of the previous year's President, plus two members with previous Board experience. These are to be appointed by the current Executive Board. Nomination Committee members cannot put themselves forward for the incoming Board to prevent a conflict of interest.

## **J Member Approval Process**

This codifies the procedure where the Membership Chair checks the Application Form references and then puts the prospective member through to the Board for approval. The Board reserves the right to reject an application having taken advice from and acting on behalf of the membership.

## **K Winding-Up Procedure**

Bowman's advised us that the changes to the clauses relating to the Winding -Up process are to ensure compliance with the Non-Profit Organisation Act.

## **L Duties**

Changes to Article V – Duties are to reflect the current roles/requirements within the IWC Board structure.

## **M Housekeeping,**

Miscellaneous "Housekeeping" changes to tidy up misspellings, remove remnants from previous changes etc..

Principle	No.	Article	Proposed Amendment
A	2	ARTICLE II - AIM  New Subclause (b)	Diversity, Equity & Inclusion Statement  Insert  <i>"Within the IWC, diversity, equity and inclusion are at the core of our values. We strive to foster a spirit of friendship and belonging within our membership. We welcome, without prejudice, women from all demographics both international and South African."</i>
B	8	Throughout	<b>Full Membership</b>  Reference to <i>"full member/(ship)"</i> be replaced with "member/(ship) throughout the document.  Delete <i>"full"</i> before <i>"member"</i> or <i>"membership"</i> throughout the document.
B	10	Article III (I)	<b>Article III (I) to be deleted in its entirety.</b>
C	9	Article III (h)	<b>Article III (h) to be deleted in its entirety.</b>
D	11	Article III  New Subclause (i)	<i>"At the discretion of the Board, an Honorary Life Membership may be proposed only for members of the Club for exceptional service to the IWC Cape Town. Honorary Members' annual fees are waived, and they are not included in the calculation of the two-thirds international and one-third South African ratio."</i>



Principle	No.	Article	Proposed Amendment
E	12	Article III (d)	<p><b>Article III (d) to be deleted in its entirety</b></p> <p>It is proposed that the Attendance Requirement would be removed from the Constitution.</p>
F	14	Article III (f)	<p>Insert</p> <p><i>“Where a South African born member holds dual nationality, they must still be classed as South African when the ratio is calculated. Only those members who are foreign born nationals are to be counted as International Members.”</i> to end of clause.</p>
G	15	Article III (k)	<p><b>Clause to read</b></p> <p><i>“The membership list is for the personal and social use of members only for Club matters, <u>subject to the member’s express consent to their personal information being included in the membership list.</u> It is not to be used for commercial purposes.</i></p>
H	27	Article VI- (g)	<p>Insert <i>“Non-Profit”</i> before <i>“Organisations”</i> and add <i>“, said organisations must be registered with the Department of Social Development.”</i> to end of subclause.</p>
I	30	New Article	<p><b>Insert new Sub Article C</b></p> <p><b>VI- C NOMINATION COMMITTEE</b></p> <p><i>“The Nomination Committee will comprise of the previous year’s president, plus two former Executive Board members who are to be appointed by the current Executive Board. The Nomination Committee members may not be nominated for the incoming Executive Board.”</i></p>

Principle	No.	Article	Proposed Amendment
J	3	Article III (b)	Replace “one monthly meeting” with “at least one, but no more than two, Club Events”
J	4	(b)	Insert two sentences to the end of the existing clause (b) <i>The Membership Chair will check the application for membership which will be considered by the Executive Board.</i>
J	5	(b)	<i>“Approval of a candidate will be at the discretion of the Executive Board and the decision will be final.”</i>
J	6	(c)	Insert after <i>“the right to terminate a membership”</i> <i>“of any member for any reason whatsoever, including without limitation, if the Executive Board finds any member’s conduct prejudicial to the aims and objectives of the Club as provided Article II – AIM herein”</i>
J	7	(c)	Insert <i>“and the decision will be final.”</i> at the end of the subclause.
J	13	Article III (e)	Add “pursuant to Article III (b) herein” to end of clause.
K	35	(d)	Delete subclause in its entirety, moved to Article IX DISSOLUTION / WINDING UP.
K	37	(b)	Deletion of Article VIII (b)

Principle	No.	Article	Proposed Amendment
K	38	(b)	Insert new clause (b)  <i>"No amendments may be made which would have the effect of making the Club cease to exist."</i>
K	39	(a)	<i>"The organisation may close down if at least two-thirds of the members present and voting at a meeting convened for the purpose of considering such matter, are in favour of closing down."</i>
K	40	(b)	<i>"When the Club closes down, it must pay off all its debt and, if there is property or money left over after doing so, it should not be paid or given to members of the organisation, but transferred to another recreational club, which is approved by the Commissioner of Inland Revenue, or to a public benefit organisation as defined in terms of Section 30 of the Income Tax Act."</i>
L	19	Article V –(c)	(c) Add to end of clause  <i>"In the event that a Board Member has to step down, either temporarily or permanently, the Board can agree, by unanimous decision, to co-opt a Club member to fill that position. The co-opted member shall have the same voting rights as all existing Board Members."</i>
L	22	Article VI (b)	Insert <i>"An additional Second Vice-President may be co-opted by the Executive Board when required."</i>
L	26	Article VI-(f)	Insert:  <i>"she shall appoint a Deputy to be responsible for the General Meeting Registration Process"</i> after "In addition"

Principle	No.	Article	Proposed Amendment
L	29	Article VI – (i) New Subclause	Insert New Subclause.  <b><i>“The Newsletter and the Directory shall be the shared responsibility of the Executive Board. Roles shall be assigned by the President as she deems appropriate.”</i></b>
M	1	NAME	The name of the organisation will be the International Women’s Club of Cape Town (“the Club”).  The Club’s shortened name will be IWC Cape Town.
M	16	Article IV- (b)	(b) Replace “ Any number of” with <b><i>“25”</i></b> Insert <b><i>“General”</i></b> between “monthly” and “meeting”
M	17A	Article V- (b)	Delete “Recording” before “Secretary”
M	17B	Article V -B	Delete “Recording” before “Secretary”
M	18	Article V- (c)	Replace <b><i>“office”</i></b> with <b><i>“duties”</i></b> and insert <b><i>“in their absence”</i></b> after <b><i>“necessary”</i></b>
M	20	ARTICLE VI	Replace <b><i>“Elected Board”</i></b> with <b><i>“Executive Board”</i></b>
M	21	Article VI (a)	Article V (a) PRESIDENT  Delete <b><i>“chairladies and”</i></b>

Principle	No.	Article	Proposed Amendment
M	23	Article VI (c)	Delete <b><i>“RECORDING”</i></b>  Delete <b><i>“shall write the monthly newsletter (to be approved by the President)”</i></b>  Insert <b><i>“shall book the General Meeting Venue at the start of the Club year and meeting rooms as required on an ad hoc basis as requested by the President.”</i></b>
M	24	Article VI (d)	Replace <b><i>“disperse”</i></b> with <b><i>“disburse”</i></b>
M	25	Article VI-(e)	Replace <b><i>“Programme (Speakers)”</i></b> with <b><i>“Speaker”</i></b>
M	28	Article VI (h)	Replace <b><i>“Facebook page”</i></b> with <b><i>“Social Media Platforms”</i></b>
M	31	Article VII (b)	First sentence.  Insert a full stop after <b><i>“membership”</i></b> capital <b><i>“T”</i></b> for <b><i>“therefore”</i></b>  Second sentence.  Insert <b><i>“may be paid”</i></b> after <b><i>“subscription”</i></b>  Replace <b><i>“The November meetings”</i></b> with <b><i>“the general meeting held in November of each given year;”</i></b>
M	32	Article VII (b)	Delete <b><i>“or by direct bank deposit”</i></b>

Principle	No.	Article	Proposed Amendment
M	33	Article VII (b) / (c)	Move Final Paragraph of (b) to new subclause (c) Replace <i>“whose yearly subscriptions are not fully paid up by December 31<sup>st</sup> each year”</i> with <i>“Members who fail to comply with their obligations as set out in (b) above shall”</i> Insert <i>“of a given year”</i> after <i>“December”</i>
M	34	Article VII (c)	Subclause (c) now subclause (d)
M	36	Article VII (e)	Replace <i>“fiscal”</i> with <i>“Club’s financial”</i> Add <i>“of each given year.”</i> to the end of the subclause.